

Seattle Public Utilities

Invites applications for

**Utility
Financial
Planning
Manager**

“We provide a reliable water supply to more than 1.4 million customers in King County, and provide essential sewer, drainage, and solid waste services to City of Seattle customers.”

WHY SEATTLE PUBLIC UTILITIES

Join the [Seattle Public Utilities](#) (SPU) team, a progressive municipal utility recognized nationally for its strong [financial performance](#) and innovation in the areas of utility management, and environmental stewardship.

SPU is an organization which actively promotes cultural and ethnic diversity within its workforce. Guiding this vision is a values system based on the following:

Safety • Respect • Diversity • Trust • Humor • Productivity • Integrity • Innovation •
Partnership • Accountability

If you share these values and principles, we encourage you to join us!

THE POSITION:

General Purpose:

Seattle Public Utilities is seeking an experienced individual to serve as its Financial Planning Manager. This position will be responsible for all aspects of financial planning for Seattle's water, solid waste, and drainage and wastewater utilities, with over \$480 million in combined annual operating revenues.

Essential Job Functions:

- Manage seven senior-level analysts who oversee the following: utility rate development, financial forecasting, planning and analysis, capital financing (including bond sale preparation), financial and service delivery aspects of major operational contracts (wholesale water, solid waste contractors, and wastewater treatment contracts) and in-depth financial policy studies (i.e. rate design reviews, affordability studies).
- Advise the Department Director and other senior utility management on a wide range of financial matters.
- Defend rate proposals and other financial policies before the Mayor's Office, City Council, and external constituencies such as citizens committees, bond rating agencies, and wholesale customers.
- Coordinate, integrate, and provide leadership for both standing and ad hoc teams engaged in policy development and service delivery across functional, departmental, and jurisdictional lines.

THE IDEAL CANDIDATE:

The most competitive candidate will possess:

- A successful track record in planning and organizing multiple work requirements and meeting deadlines.
- Experience in staff development and teambuilding.
- Experience in project and process management, with ultimate accountability for product quality.
- Strong “global” analytical skills, with the ability to identify and frame major issues and trends important to diverse internal and external audiences.
- Experience in presenting and defending work products to external stakeholders.
- Demonstrated organizational and problem solving skills.
- Excellent oral, written, and interpersonal communication skills.
- Experience with operational contracts.
- Strong understanding of financial statements, and economic and accounting principles.
- Advanced computer skills, specifically, in Excel.
- Knowledge of municipal government administration, codes, ordinances, and policies.
- An advanced degree in Business, Economics, Public Administration, or a related field.

MINIMUM QUALIFICATIONS:

The equivalent of a Bachelor's Degree, three years experience in financial forecasting, planning or analysis, and two years supervisory experience.

COMPENSATION:

Up to \$101,539 based on qualifications and experience.

COMPREHENSIVE BENEFITS:

The City offers a comprehensive and generous benefits package which exceeds 30% of base salary.

Defined benefits include:

- A retirement plan (employee AND City contributions of 8.03% of salary)
- Partially paid medical and dental packages covering employee, spouse/domestic partner and dependents
- Generous leave and holiday benefits including paid vacation and sick leave, twelve paid holidays per year, four days of executive leave and up to six days of merit leave per year.
- Deferred compensation plan
- Tax deferred medical and dependent care assistance programs
- Employee assistance program and sick child daycare program
- [Hometown](#) home loans

APPLICATION PROCESS:

The filing deadline is **September 9, 2008**.

To be considered for this position, please submit an application packet that consists of the following:

- A. A cover letter that addresses your qualifications for this position.
Refer to VAF#106-07
- B. A resume showing employment history in reverse chronological order (no more than 3 pages).

Submit cover letter and resume to:

Peter Sorensen
Seattle Public Utilities
700 Fifth Avenue, Suite 4900
P.O. Box 34018
Seattle, WA 98124-4018
Fax to: (206) 233-7867
Email to: peter.sorensen@seattle.gov

Following the filing date, resumes will be screened in relation to the criteria outlined in this brochure. Candidates with relevant qualifications will be referred to a selection committee for further consideration.

***THE CITY OF SEATTLE IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES
DIVERSITY IN THE WORKPLACE***

To learn more about the City of Seattle's innovative approach to service delivery, please see the Mayor's Customer Bill of Rights, Race and Social Justice and Immigrant and Refugee Initiatives, at:
<http://www.seattle.gov/mayor/issues/rsji/>